



St Mary's Catholic Primary School
Bentley Street
DONNYBROOK WA 6239
Tel (08) 97324700
Email admin@stmarysdbk.wa.edu.au

STUDENT ENROLMENT FORM

STUDENT INFORMATION

First name: _____

Gender: Male Female Other

Middle name/s: _____

Date of birth: _____

Surname: _____

Birth Place: _____

Preferred name: _____

Nationality: _____

Australian Citizen: Yes / No

Student Address: _____

If born outside of Australia:

Date of Arrival in Australia: _____ Visa Category Number: _____

Country of Citizenship: _____ Language Spoken at home: _____

☐ Please provide a copy of your child's Birth Certificate with this enrolment form

☐ Please provide a copy of your child's Visa document (if applicable)

Academic Year of Enrolment (circle appropriate class): Pre-K K PP 1 2 3 4 5 6 Year of Enrolment: 20____

RELIGION

Religious Denomination of Child: _____

Parish: _____ Parish Priest: _____

Baptism date: _____ Reconciliation date: _____ Communion date: _____

☐ Please provide copies of the sacramental certificates with this enrolment form (if applicable)

FAMILY INFORMATION

Parent /Guardian 1

Title: _____ Surname: _____

First name: _____

Email: _____

Residential Address: _____

Postal Address: _____

Nationality: _____

Mobile phone: _____

Work phone: _____

Contact Type: Guardian Secondary Other

Family type: Full Split

Parent/Guardian 2

Title: _____ Surname: _____

First name: _____

Email: _____

Residential Address: _____

Postal Address: _____

Nationality: _____

Mobile phone: _____

Work phone: _____

Contact Type: Guardian Secondary Other

Student lives with: Both Parents Parent 1 Parent 2 Between Parent 1 & Parent 2 Other

Designated email address to receive school fees/correspondence: _____

CUSTODY/GUARDIANSHIP

Name of person(s) with legal guardianship of the student: _____

☐ If applicable a copy of any Parenting or Restraint Order is attached. YES / NO

Any other conditions enforced at law? _____

HEALTH CARE CARD TUITION FEE DISCOUNT SCHEME

Family Health Care Card Card No: _____ Date of Expiry : _____

Pensioner Concession Card Card No: _____ Date of Expiry: _____

☐ Please present your card to the office – it must be sighted and a copy kept by the school.

PREVIOUS SCHOOL ATTENDED (if applicable)

SIBLINGS CURRENTLY ATTENDING THIS SCHOOL

Name: _____ Year: _____

Name: _____ Year: _____

Name: _____ Year: _____

EMERGENCY CONTACT DETAILS (must be local to the area and not a parent or guardian)

Name: _____ Contact No: _____ Relation to Student: _____

Address: _____

Name: _____ Contact No: _____ Relation to Student: _____

Address: _____

MEDICAL EMERGENCY AUTHORISATION

I authorise the school to seek medical/dental attention, call an ambulance or to hospitalise my son/daughter when considered necessary. I further authorise the school that if an emergency occurs requiring surgery, anaesthetic, oxygen, blood transfusion, medication and I am unable to be contacted within a reasonable time, the school has the authority to agree to medically recommended treatment by an accredited medical practitioner on my behalf.

Signature of Parent(s)/Guardian(s): _____

_____ Date: _____ _____ Date: _____

PARENT OR GUARDIAN 1

PARENT OR GUARDIAN 2

MEDICAL INFORMATION

Family Doctor/Medical Clinic _____ Phone No: _____

Medicare No: _____ Position on Card: _____ Medicare Expiry: _____

IMMUNISATION

At the time of enrolment, is your child's immunisation up to date? YES / NO

☐ Please provide a copy of your child's Medicare Immunisation History Statement

DISCLOSURE

Do you agree that the information supplied on the *Student Information* and *Family Information* sections, can be provided to the relevant Parish Priest? YES / NO

IMAGE PERMISSION

I/we give permission for my child's **image** to be used in: (tick as appropriate)

___ the classroom ___ the school newsletter ___ the newspaper ___ the yearbook ___ social media/facebook

I/we give permission for their **name** to be used in the above publications: yes / no

Signature of Parent(s)/Guardian(s) _____ Date: _____ Date: _____

PARENT AGREEMENT

ENROLMENT APPLICATION:

I/we understand that the completion of this application/enrolment form does not guarantee an enrolment interview, or an enrolment offer being made. Successful applicants will be determined in accordance with the school's enrolment criteria. I/we understand that enrolment in this Catholic school does not guarantee enrolment into any other Catholic school.

I/we understand that if it can be demonstrated that I/we have withheld information relevant to the application/enrolment process, then the Principal reserves the right to refuse or terminate the enrolment on that ground. I/we acknowledge the school's right to determine the continued enrolment status of students who do not co-operate and support the aims and programmes of the school.

EXPECTATION OF PARENTS AND CAREGIVERS:

I/we agree to abide by the policies and directions of the Catholic Education Commission of Western Australia and St Mary's School eg. student behaviour, Code of Conduct, school uniforms, homework, attendances etc. Additionally, I/we will support and participate in school activities and events including

- Parent information evenings and/or Parent Teacher nights
- Concerts and assemblies
- Parent and Friends (P & F) activities and meetings
- Community meetings – School Advisory Council and P & F (AGM)

I/we understand that enrolment in a Catholic school means that we and our child will participate fully in all required aspects of the educational program of the school including the Religious Education program of the school.

I/we will fully support the Catholic ethos of the school.

PAYMENT OF FEES

As the person/s responsible for payment of fees, I/we acknowledge that I/we have read and understand the schools' Fee Schedule (updated annually) and I/we accept the conditions as described. I/we understand that although the majority of financial funding comes from the State and Federal governments, school fees raise necessary funds enabling the delivery of the school curriculum. I/we commit to paying the required school fees and will contact the Principal if I/we am/are having difficulty in making these payments. Upon Acceptance of an Offer, Parents/Fee payers will complete the legally binding Enrolment Acceptance signed by the Parents/Fee payers and the Principal.

PRIVACY NOTICE

I/we have read and understand the Privacy Collection Notice that has been provided and can be accessed at <https://policy.cewa.edu.au/cewa-policy/community-policy/>

Signature of Parent(s)/Guardian(s):

PARENT OR GUARDIAN 1 PRINT NAME Date: _____

PARENT OR GUARDIAN 2 PRINT NAME Date: _____

FOR OFFICE USE ONLY

DATE BOOKED: _____ GRADE: _____ YEAR: _____

APPLICATION FOR ENROLMENT FEE PAID: _____ ENTERED: _____

STUDENT WASN NUMBER: _____

☐

Data Collection Form attached

☐

Birth Certificate attached

☐

Immunisation Record attached

☐

Baptism Certificate attached

STUDENT MCEETYA DATA COLLECTION

- 1 Sex Male ☐ [M]
- Female ☐ [F]

2 Is the student of Aboriginal or Torres Strait Islander origin?

- No ☐ [4]
- Yes, Aboriginal ☐ [1]
- Yes, Torres Strait Islander ☐ [2]
- Yes, both Aboriginal and Torres Strait Islander ☐ [3]

3 In which country was the student born?

- Australia ☐ [1101]
- England ☐ [2102]
- New Zealand ☐ [1201]
- South Africa ☐ [9225]
- Malaysia ☐ [5203]
- Indonesia ☐ [5202]
- Singapore ☐ [5205]
- Scotland ☐ [2105]
- United States of America ☐ [8104]
- India ☐ [7103]

Other – Please specify _____

4. Does the student or their mother/guardian or their father/guardian speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often.)

	student	parent1/ guardian1	parent2/ guardian2	
No, English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[1201]
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[2401]
Yes, Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[7101]
Yes, Vietnamese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[6302]
Yes, Mandarin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[7104]
Yes, Polish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[3602]
Yes, Macedonian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[3504]
Yes, Arabic (incl. Lebanese)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[4202]
Yes, Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[2303]
Yes, Indonesian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[6504]
Yes, Other - please specify_____				

5(a) What is the highest year of primary school the parents/guardians have completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)

	Mark one box only in each column		
	parent1/ guardian1	parent2/ guardian2	
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	[4]
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	[3]
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	[2]
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>	[1]

5(b) What is the level of the *highest* qualification the parents/guardians have completed?

	Mark one box only in each column		
	parent1/ guardian1	parent2/ guardian2	
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>	[7]
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>	[6]
Certificate I to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>	[5]
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>	[8]

6(a) What is the occupation group of parent1/guardian1? ☐

6(b) What is the occupation group of parent2/guardian2? ☐

Please select the appropriate parental occupation group from the attached list.

* If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation

* If the person has not been in paid work in the last 12 months, enter '8' in the box above.

List of Parental Occupation Groups (for question 6)

Group 1 :Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market

researcher] **Service** [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

Office assistants, sales assistants and other assistants

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf

stacker] **Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Group 8: If person has not been in paid work in the last 12 months