

Accessing St Mary's Online Learning Portal



By law, St Mary's is expected to continue providing education to our students in the event of a school closure. By law parents are expected to see that their children continue to receive an education in the event of a school closure. To make this possible we have created the **St Mary's Online Learning Portal** which is accessible via **Microsoft TEAMS**. It is understood that in the event of a school closure parents may not be able to provide the same level of education that St Mary's provides, however, our staff will provide regularly updated communication, information, lessons and activities that are purposeful and linked to the Western Australian Curriculum available for your child to access.

Students will need access to a PC, iPad or smart phone which is able to connect to the internet via a web browser; I recommend Google Chrome.



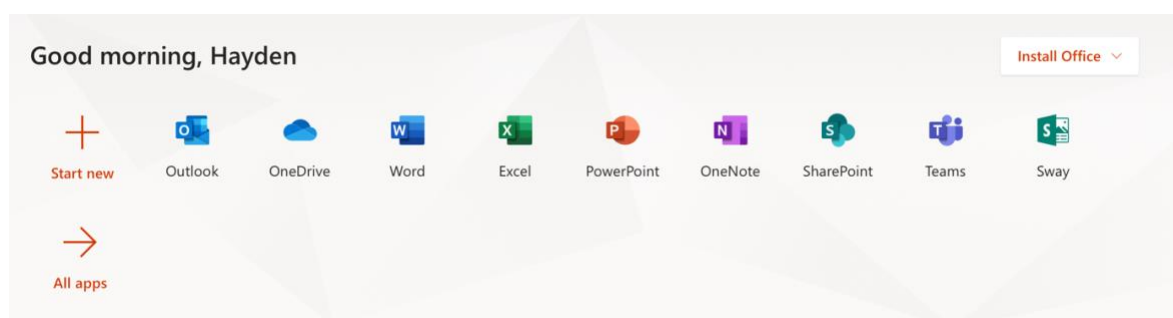
To access the site, students will need to visit portal.office.com or portal.cewa.edu.au and use their username (email) and password.

Your child's username/email is:

Their password is:

Your teacher will contact you with your child's login details. Please write them in the spaces above.

Once logged in to the Catholic Education portal you will be greeted with this screen.




This is your child's CEWA 365 digital platform. This platform gives them access to the following learning tools:

- OneDrive – their online file storage system
- Office – including Word, PowerPoint, OneNote and Excel
- Outlook – their new CEWA email service. This can be used for collaboration and communication with staff
- Teams – where their Online Learning Portal is located

- Office download – the Install Office button allows you to download Microsoft Office onto, and up to, five devices free of charge. Office and Teams work better once downloaded and installed onto your device; we recommend doing this.

Once TEAMS has been downloaded and installed, open it and you will see their online learning portal. Simply click on the link and it will give you a range of tabs. Please see the images below:

 <p>St Mary's Donnybrook Online Learning Portal</p>	<p>St Mary's Donnybrook Onli... ...</p> <ul style="list-style-type: none"> Class Notebook Assignments Grades Insights Parents <hr/> <p>Channels</p> <ul style="list-style-type: none"> General Online Resources and Games Parent Information Prayer and Reflection Principals Corner Social Communication Year Five Year One Year Six Year Three Four Year Two 	<p>General – Administration only</p> <p>Online Resources and Games – Useful learning materials, web sites, online games etc</p> <p>Parent Information – Information for parents regarding school matters</p> <p>Prayer and Reflection – A place where students and parents can come together in prayer</p> <p>Principal's Corner – Weekly messages, readings etc</p> <p>Social Communication – A place where students can communicate with each other in the event of lock down or remote learning</p> <p>Year Five – For students of Year 5 and their parents only</p> <p>Year Three Four - For students of Year 3/4 and their parents only</p> <p>Year One - For students of Year 1 and their parents only</p> <p>Year Six – For students of Year 6 and their parents only</p> <p>Year Two – For students of Year 2 and their parents only</p>
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If you could support your child to access this resource at home that would be much appreciated. We understand the challenges some people face in terms of internet at home and available technology, however, in the event of a full lockdown this may be the only option available for staff to continue working with your children.

Please speak to your children about safe, respectful and responsible use of ICT and internet at home. Please also monitor their use at home. For tips on what parents can do to ensure their children are safe online, please visit <https://www.ySAFE.com.au/home.html>.

At this point in time, access to the portal is only available to students in Years One to Six. Teaching support and communication will be offered to Kindergarten and Pre-Primary students through the Seesaw platform. Your teacher will contact you with login information.

Please do not change student passwords as the school has a process for this.

If you have any queries or concerns, please do not hesitate to contact us on 97324700.