

St Mary's Catholic Primary School, Donnybrook



2021 P&F AGM

Monday 22nd November 2021


Our vision: St Mary's Catholic Primary School Donnybrook is committed to empowering our school community to become compassionate, confident and capable individuals. Our inspiration and strength to achieve this, comes from our mutual support and the sharing of our faith in Jesus Christ.

Agenda

Meeting opened: 6:00pm

Attending:

St Mary's Catholic Primary School, Donnybrook



2021 P&F AGM + SAC ACM
Attendance List (Page 1)

Name	Name
EMMA BOWEN	Tracy Licciardello
Gary Dimasi	Katja Thompries
Josie Dimasi	Annie Dixon-Hotchkin
Merrin LOWE KUBERT	Nina Fiumano
Samantha Russo	Ellen Pettersen
TARA NIETRZBA	Luke Skehan
ALEX NIETRZBA	Annie Hutton
Mel Eastcott.	Jo Swarbrick
Erin Delapote	Jackie Dorozenko
TAMMY GILLESPIE	Melinda Golinski
BEN KEZÉ	Eileen Patane
FIONA MILLER	
Liana Clarke	
Brenda Aisbett	
Claire Hill	
Alyson Underdown	
Tara Vander Wielen	
Louise Long	
Kate Jendrzejak	
Donna Verhaaf	
Robyn Giudici	

Apologies: No apologies

Welcome: Merrin

Prayer:

Heavenly Father be with us as we meet. Guide us as we talk. Stay with us as we plan. Open our ears as we listen and open our eyes to your vision. In Jesus' name pray. Amen.

Previous AGM Minutes:

Accepted: Annie Hutton

Seconded: Jo Swarbrick

P&F President Report:

Good evening and welcome everyone to the 2021 P&F AGM. It's my pleasure to present the Presidents report for this year's AGM. May I start by thanking the staff, parents and friends who are here tonight and have taken time out of your evenings, away from family, work, and sporting commitments, to show your support for our school community and the P&F committee. It is much appreciated.

This year was my first time being involved on the P&F executive and I would like to thank everyone who has supported me personally and helped me navigate the year in the position of President. In particular, to my fellow executive members Eileen Patane and Samantha Russo, in their roles of Treasurer and Secretary, thank you both for your support and fellowship. Also, to the other P&F committee members who have provided of their time and effort throughout the year, thank you for your attendance and contributions at our meetings and for helping us to achieve what we have throughout the year.

As a committee our focus, as always for the year, was to carry out the general aims of the P&F which include:

- Developing our school community
- Complementing the services and activities offered by the school, and
- Raising money to provide additional resources for the school community.

We were able to achieve these goals in part due to the hard work of our predecessors, and due to several events held throughout the year. The first was the Welcome Picnic in Term One, which created a wonderful opportunity for the school community to come together and connect with one another and, importantly the new families to our school. Other events throughout the year included the Mother's Day morning tea, Interschool Carnival Cake stall, and various Meal Deals which are always thoroughly enjoyed by the kids. Some of the activities we are able to support through our fundraising are small things that add to the students school experience, like providing free icy poles at the basketball students vs teachers competition, and being able to put on a free lunch for students at the end of year Fun Day.

We also had the opportunity to hold a Market Stall and Wood Raffle at the Good Shed Opening Day. We had many generous donations from the families, businesses and friends of the school. Not only was it a very profitable event that took our fundraising efforts beyond the school community, it gave us a visible profile amongst the community and was an enjoyable Donnybrook event to be a part of.

To all the volunteers, donors and helpers, who have supported the various school activities and fundraising events during the year, thank you. Your contributions, whether they are big or small,

continue to help our school community to grow strong. It is only through the involvement of more members of our school community that we will be able to achieve more of these successful events for both friend-raising and fund-raising in the future.

The contributions made by the P&F this year to support school activities included:

- funding the Sci-tech incursion
- contribution of money for supplies to the newly initiated Pre-Kindy program, Mini Marvels
- contribution to Year 6 camp
- 50% payment of the "Read a Million Words" badges

Also, again this year the P&F will be supporting the teachers and students by funding a Musical Theatre Program to develop and teach the children's performances at the end of Year Nativity and Concert. I think we can all agree that last year was a lot of fun and we look forward to seeing the joy that this brings again at this year's concert.

We are very fortunate in this school to have wonderful support from our families and local businesses with many generous donations. With the planned maintenance and painting of school that we have all seen taking place, we look forward to being able to utilise the previous donations from businesses that were intended for a Mural to go ahead when those works are complete. This year we also received another generous donation from The Cutting Shed in Donnybrook which was passed on to the school to be utilised for reading resources for our children.

Fundraising is often a challenging yet necessary part to establish progress and to deliver on our goals as a P&F, but in my opinion, it is a lot more rewarding when we have a particular goal in mind. Looking to the future, the P&F has made a commitment to the school to assist with fundraising for the improvement and redevelopment of our primary playground. We wish to improve the playground to be more inclusive to those students with additional needs, and to support our students in their early years' development. This is an exciting project for the P&F to be a part of, and hopefully one that will motivate more people to be involved.

This year the P&F has been able to give valued feedback to the School Advisory Council around parental concerns for our children's safety in the rear carpark. This long-standing issue has been highlighted once again to ensure measures are taken to improve the carpark safety. There has been some progress, with the installation of signage to remind drivers to slow down, and the school continues to liaise with the Shire of Donnybrook-Balingup to develop plans for additional pathways and a crossing in the future.

This year, St Mary's has seen a significant amount of change take place under the leadership of our new Principal Andrew Gammon, and I would like to take this opportunity to thank you Andrew, on behalf of the Parents and Friends of St Mary's for the passion, dedication and care that you have already shown to our school community and most importantly, our children.

To our wonderful teachers and teachers' assistants, support staff and lastly to Mrs Humphries, thank you all very much for your support with our P&F events and activities and also for everything you do to enrich our children. The P&F would like to pass on our gratitude to those valued teachers and support staff who will be leaving or have left this school year, and we wish you all the best for your future endeavours.

Whilst it has been challenging for me to find the time and energy to give this role the commitment it deserves, I have thoroughly enjoyed the opportunity to be more involved with the Parents and Friends and with our school. Although I will not be continuing in an executive role on the P&F in 2022, I look forward to continuing to stay involved with the P&F committee and our school community for many years to come.

Merrin Lowe
P&F President 2021

Accepted: Nina Fiumano

Seconded: Ellen Petersen

Treasurers Report:

P&F Treasurers Report 21st November 2021

Cheque Account

Opening Balance as of 1st March 2021 - \$1306.62cr

Containers for Change \$48.20

Mother's Day Raffle \$491.45

Wood Raffle \$500.00

Goods Shed Opening Market \$1919.95

Morning Tea Meal Deal \$347.50

Athletics Carnival \$1061.87

Domino Lunch Meal Deal \$258.50

Cake Stall at Interschool \$569.22

Cutting Shed Donation for Books \$1000

Transferred \$2000 from Savings Account

Money Received \$8287.47

Welcome Picnic **Loss of \$58.69** but saying that there were Juice boxes, water and Icy poles left over which were used for future Meal deals.

Catholic School Affiliation Fee **\$523.60**

Scitech Incursion **\$798.00**

Last Year Dardanup Heritage Park **\$572.75**

Donation from Cutting Shed transferred to School **\$2000 (\$1000 received last year)**

Read a Million Badges **\$461.00**

Mini Marvels **\$500.00**

Year Six Camp **\$500.00**

Donated \$5414.04

Bank Balance as of 19th November 2021 is \$4180.05 cr

Outstanding Items

Subway has not sent invoice yet even money to go out no profit made from this.

\$90.78 IGA Invoice for Icy Poles and Water

\$3000 for Christmas Concert

Gingerbread Meal Deal to be finalised.

Depending on how much was made from the Meal Deal we are looking at a few hundred dollar loss this year.

\$15,362.42 in savings account as of 19th November 2021 little movement besides interest and initial \$2000 transferred to operating account.

Eileen Patane
P&F Treasurer 2021

Accepted: Liana Clynick

Seconded: Jackie Dorozenko

Election of P&F Executive:

Firstly, I would like to start by offering my appreciation to our existing P&F executive in Merrin Lowe, Eileen Patane and Samantha Russo for their efforts in driving the P&F this year. I would also like to extend my appreciation to the volunteers who supported them throughout the year making our community and fundraising events possible. Thank you all.

Next year we will be restructuring our P&F to ensure we are meeting the needs of the school whilst being understanding and compassionate of those who volunteer their time. We will be looking towards establishing an executive team who will lead subcommittees focussed on the following four areas:

1. Meal Deals
2. Sporting events
3. Mothers' Day / Fathers' Day celebrations
4. Community events

The decision has been made to not have class representatives next year, in the hope that people may be willing to join a subcommittee.

The major fundraising focus for the P&F for 2022 will be the redevelopment of the primary playground. The aim is to create a space that is inclusive of students with additional needs whilst also supporting early years development. The estimated cost of the project is approximately \$50,000.

All positions are being declared open. We have 0 nominations and therefore can accept nominations from the floor.

Nominations for 2021

We have one nomination for _____ in the position of President for 2021 P&F Executive.

Accepted:

Seconded:

We have one nomination for _____ in the position of Vice-President for 2021 P&F Executive.

Accepted:

Seconded:

We have one nomination for Eileen Patane in the position of Treasurer for 2021 P&F Executive.

Accepted: Josie Dimasi

Seconded: Jo Swarbrick

We have one nomination for Samantha Russo in the position of Secretary for 2021 P&F Executive.

Accepted: Josie Dimasi

Seconded: Tara Nietrzeba

Unfortunately, we were not able to fill the President and Vice-president positions for 2022. Given this, there is no executive team. If you are able to support in either of these roles in 2022, please contact the office.

The P&F representative to the School's Advisory Council will be decided upon at the first P&F meeting in 2022.

Meeting Closed: 6:17pm

Signed:

Andrew Gammon
Principal

Merrin Rowe
2021 P&F President